



promoting creativity and innovation



**Education Through the Arts
Grant Program
Spring 2012 Application**

Application Page 1

Project Manager (must represent primary applicant) _____

Title _____

Organization _____

Phone _____ Email _____

Address _____ Zip _____

Website: _____

Partner Contact _____

Title: _____

Organization: _____

Phone _____ Email _____

Address _____ Zip _____

Website: _____

If your project includes additional partners, please list (with contact information) on a separate sheet

Project Information

Project Name _____ \$\$ Amount Requested _____

Proposed Project Dates (beginning/ending) _____

Brief Project Description (NOT TO EXCEED 50 WORDS)

Teachers, classes, students that will be served:

Directly

Indirectly

Grade	# of Students	# of Teachers	# of Classes	Grade	# of Students	# of Teachers	# of Classes

Curriculum areas (circle PRIMARY areas of focus):

ELA, SS, MST, H/PE, LOTE, dance, music, opera, theater, visual art, design art, crafts, photography, media, literature, folk arts, other – please specify _____

I/we certify that this program is not currently supported by or under consideration for NYSCA ESP and/or Partners for Arts Education/School Arts Partnership Funding. Signatures must be included.

Superintendent or Principal Signature **Project Manager (Primary Applicant) Signature** **Partner Signature**

Superintendent or Principal Name (Printed) **Project Manager (Primary Applicant) Name (Printed)** **Partner Name (Printed)**

Instructions: Complete the requested information below. Please retype the questions before your answers and do not use a font smaller than 12 point. Questions 1, 2, 3, 4, 6 & 8 must be completed on no more than four (4) 8 ½ x 11 pages; questions 5 & 7 and resumes may be attachments.

1) PROJECT TITLE

2) PROJECT ABSTRACT (*Briefly summarize your project in 50 words or less.*)

3) THE DETAIL STATEMENT (*Describe what the students, teachers, and teaching artists will be doing during this project. Please answer each question below in your description.*)

- What is the topic or theme for the project? (e.g., The “Big Idea”—the broad theme that cuts across content areas)
- What are the art form(s) and non-arts subjects that will be investigated? How will these subjects be integrated?
- What is the time frame for the project, including the number of sessions with the teaching artist?

4) GOALS, OUTCOMES & ASSESSMENTS (*Please answer each question below*)

- What do you want the students to know, understand or be able to do as a result of this project?
- List the New York State Learning Standards for both the arts and non-arts curriculum and how they will be addressed. (see <http://www.emsc.nysed.gov/nysatl/standards.html> for Learning Standards)
- Describe how you will assess the extent to which students have met the learning goals. What will you use as tools for assessment?” (examples: testing, journaling, project presentation, rubric, etc.)

5) TIMELINE (*Provide a timeline of the project activities. Include planning meetings, teaching artist contact sessions with students, sessions where teachers will work with students before and/or between teaching artist sessions, reflection meetings, evaluation, etc. For each event on the timeline list the date, participants, and activities.*)

6) COMMUNITY AWARENESS AND INVOLVEMENT (*Describe how parents, the entire school, and community members will be aware of, involved in and benefit from the project.*)

7) PLANNING AND IMPLEMENTATION TEAM

a. Attach a list of the Planning & Implementation Team Members. Be sure to include both the school and the cultural side of the partnership. Include the following information for each: Name, Address, Role in Project, Position or Affiliation, E-mail, Telephone. This list can be included as an attachment to the application.

b. Briefly describe the credentials and previous experience of the selected teaching artist(s) who will be involved in the project, and attach resume(s) for teaching artist(s). If a cultural organization is a partner, include its mission and not-for-profit 501c3 documentation.

8) PREVIOUS FUNDING (*If you previously received funding for this project, describe what you learned from your evaluation process and what improvements you are planning to implement.*)



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Education Through the Arts grant application checklist:

- Attend a grant application seminar or contact the Arts & Cultural Council to notify us of your intent to submit
- Convene the partnership team to develop a plan for the project
- Write the grant proposal – include seven (7) collated copies of:
 - Completed cover sheet with signatures
 - Responses to narrative questions
 - Attachment – Budget (2 pages)
 - Attachment – Timeline
 - Attachment – Project Team
 - Attachment – Artist resume(s)
 - Documentation of cultural organization non-profit status (if applicable)
- Request draft review of proposal, if desired (*drafts must be submitted before November 4, 2010*)
- Submit on time: 5:00 p.m. Thursday, November 10, 2011

Applications must be submitted by 5:00 p.m. Thursday, November 10, 2011 to:

Jennifer Hale
Arts & Cultural Council for Greater Rochester
277 North Goodman Street
Rochester, New York 14607
(585) 473-4000 ext. 208;
www.artsrochester.org